



## Office Order

Mr. Mintu Kumar Sutradhar, Sales Promotion Officer, Bangla Academy, Dhaka has been granted leave for a foreign tour from 01.12.2019 or for 15 days from the day he would enjoy the leave to visit various religious and historical places of India. He has also been permitted to leave the work-station.

2. Government of the People's Republic of Bangladesh and Bangla Academy will not have any financial bearing for his tour.
3. Without pre-permission of the authority he will not extend the duration of his tour.

By the Order of the Director General

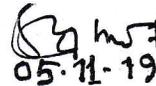
Signed : Dr. K M Muzahidul Islam  
Director (Incharge)  
Dept. of Administration, Human Resource Development & Planning  
Bangla Academy, Dhaka

Ref : Pra.Pa.Pro.Prati.Su-404/95/1063/11/BA

Date : 04.11.2019

**Copy forwarded for kind information and necessary action (not as per seniority) :**

1. H.E. High Commissioner, High Commission of India, Dhaka, Bangladesh.
2. Director, Administration, Human Resource Development and Planning Division, Bangla Academy, Dhaka.
3. Director, Sales, Marketing and Reprint Division, Bangla Academy, Dhaka.
4. Deputy Director, Admin/Accounts & Budget, Bangla Academy, Dhaka.
5. PS, Director General of Bangla Academy, Dhaka.
6. Mr. Mintu Kumar Sutradhar, Sales Promotion Officer, Bangla Academy, Dhaka.
7. Concerned Officer, Website Management, Bangla Academy.
8. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/All Land Port, Bangladesh.
9. PS, Secretary of Bangla Academy, Dhaka.
10. Personal/Leave File.
11. Concerned File.

  
05.11.19

(Md. Afjal Hossain)  
Deputy Director (Admin)  
Dept. of Administration, Human Resource Development & Planning  
Bangla Academy, Dhaka