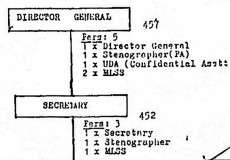


BANGIA ACADEMY
SPORTS AND CULTURE DIVISION

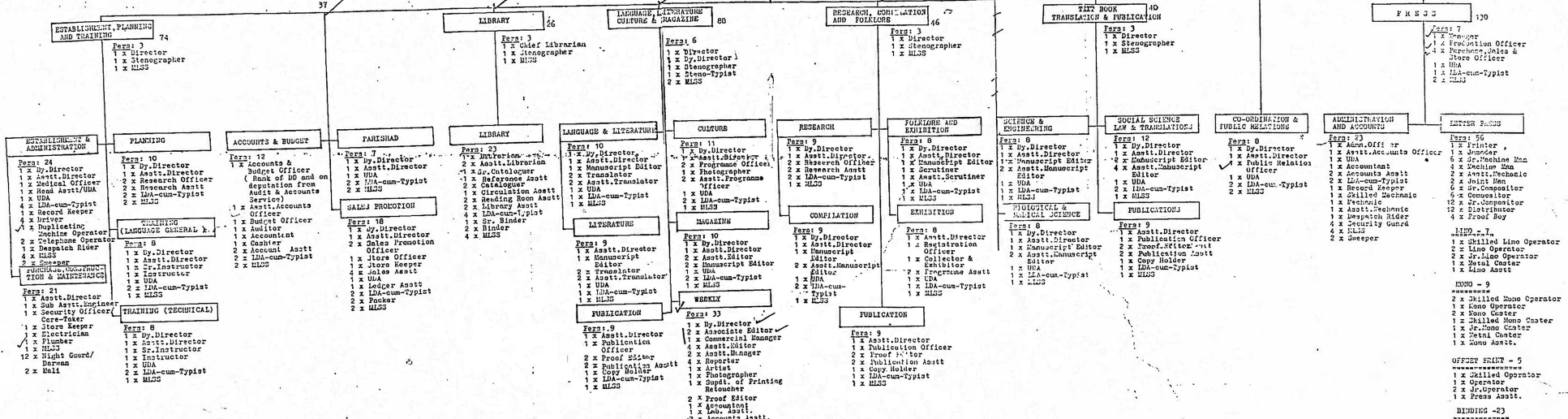
FUNCTIONS :

- To develop, foster and promote the Bengali language, literature and culture in accordance with the national aspirations.
- To facilitate the introduction of Bengali language (all spheres of life in Bangladesh)
- To translate, edit, prepare, adopt, develop and popularize Bengali vocabulary for foreign words and phrases, scientific, technical and official terms.
- To produce, translate and make available in the Bengali language suitable reading materials, including advanced treatise on the various branches of science and technology as well as reference works, dictionaries, bibliographies and encyclopaedias.
- To make arrangements for research on development of the Bengali language and literature and for that purpose to enter into contact with experts and to maintain close relationship with the Universities and other organizations.
- To set up branches of the Academy within Bangladesh with a view to fostering research, literary, cultural and other activities.
- To render financial help to the indigent but meritorious Bengali writers and research workers.

ORGANIZATION



- To engage individuals or organizations, or both for undertaking specific work for the Academy.
- To award prizes and rewards to persons who, in the opinion of the Academy have made notable contributions to the upliftment of the Bengali language and literature or to the study of science.
- To organize, create or abolish Divisions of the Academy and to control their activities.
- To determine the terms and conditions of service of the employees of the Academy other than the employees on deputation from Government service.
- To confer the honour of being a Patron, Fellow, Life Member or Member of the Academy on any person who is in the opinion of the Academy, fit to be so honoured; provided that the Academy shall take prior approval of the Government before conferring any of the aforesaid honour upon a foreign national and the foreign national so honoured shall not take part in any election under the Ordinance of the rules made thereunder.
- To do such other acts and things as may be necessary to be done in connection with the performance of the aforesaid functions.
- To impart training to Senior Officers, Stenographer, Steno-Typist and Typist of the Government and Autonomous organizations in the use of Bengali in office.
- To teach Bangla to Foreigners.



SUMMARY OF MANPOWER			
Sl.No.	Name of the post	Sanctioned	Existing
BANGIA ACADEMY			
Class - I			
1.	Director General	1	1
2.	Secretary	1	1
3.	Deputy Director	1	1
4.	Chief Librarian	10	7
5.	Deputy Director	1	1
6.	Accounts & Budget Officer	1	1
7.	Associate Editor	1	1
8.	General Manager	1	1
9.	Junior Instructor	1	1
10.	Assistant Director	24	21
11.	Medical Librarian	1	1
12.	Officer	4	3
13.	Research Officer	1	1
14.	Instructor	1	1
15.	Budget Officer	1	1
16.	Sales Promotion Officer	1	1
17.	Store Officer	1	1
18.	Manuscript Editor	1	1
19.	Translator	1	1
20.	Programme Officer	1	1
21.	Photographer	1	1
22.	Assistant Editor	1	1
23.	Reporter	1	1
24.	Assistant Manager	1	1
25.	Artist	1	1
26.	Supdt. of Printing/Retoucher	1	1
27.	Registration Officer	1	1
28.	Scritiner	1	1
29.	Public Relations Officer	1	1
30.	Technical Staff	1	1
Class - II			
31.	General Manager	1	1
32.	Manager	1	1
33.	Asst. Manager	1	1
34.	Production Officer	1	1
35.	Purchase, Sales & Store Officer	1	1
36.	Graphic Reproduction Officer	1	1
37.	Administrative Officer	1	1
Class - III			
38.	General Manager	2	2
39.	Asst. Manager	10	8
40.	Production Officer	11	11
41.	Purchase, Sales & Store Officer	1	1
42.	Graphic Reproduction Officer	1	1
43.	Administrative Officer	1	1
Class - IV			
44.	General Manager	10	8
45.	Asst. Manager	11	11
46.	Production Officer	1	1
47.	Purchase, Sales & Store Officer	1	1
48.	Graphic Reproduction Officer	1	1
49.	Administrative Officer	1	1
Class - V			
50.	General Manager	10	8
51.	Asst. Manager	11	11
52.	Production Officer	1	1
53.	Purchase, Sales & Store Officer	1	1
54.	Graphic Reproduction Officer	1	1
55.	Administrative Officer	1	1
Class - VI			
56.	General Manager	10	8
57.	Asst. Manager	11	11
58.	Production Officer	1	1
59.	Purchase, Sales & Store Officer	1	1
60.	Graphic Reproduction Officer	1	1
61.	Administrative Officer	1	1
Class - VII			
62.	General Manager	10	8
63.	Asst. Manager	11	11
64.	Production Officer	1	1
65.	Purchase, Sales & Store Officer	1	1
66.	Graphic Reproduction Officer	1	1
67.	Administrative Officer	1	1
Class - VIII			
68.	General Manager	10	8
69.	Asst. Manager	11	11
70.	Production Officer	1	1
71.	Purchase, Sales & Store Officer	1	1
72.	Graphic Reproduction Officer	1	1
73.	Administrative Officer	1	1
Class - IX			
74.	General Manager	10	8
75.	Asst. Manager	11	11
76.	Production Officer	1	1
77.	Purchase, Sales & Store Officer	1	1
78.	Graphic Reproduction Officer	1	1
79.	Administrative Officer	1	1
Class - X			
80.	General Manager	10	8
81.	Asst. Manager	11	11
82.	Production Officer	1	1
83.	Purchase, Sales & Store Officer	1	1
84.	Graphic Reproduction Officer	1	1
85.	Administrative Officer	1	1
Class - XI			
86.	General Manager	10	8
87.	Asst. Manager	11	11
88.	Production Officer	1	1
89.	Purchase, Sales & Store Officer	1	1
90.	Graphic Reproduction Officer	1	1
91.	Administrative Officer	1	1
Class - XII			
92.	General Manager	10	8
93.	Asst. Manager	11	11
94.	Production Officer	1	1
95.	Purchase, Sales & Store Officer	1	1
96.	Graphic Reproduction Officer	1	1
97.	Administrative Officer	1	1
Class - XIII			
98.	General Manager	10	8
99.	Asst. Manager	11	11
100.	Production Officer	1	1
101.	Purchase, Sales & Store Officer	1	1
102.	Graphic Reproduction Officer	1	1
103.	Administrative Officer	1	1
Class - XIV			
104.	General Manager	10	8
105.	Asst. Manager	11	11
106.	Production Officer	1	1
107.	Purchase, Sales & Store Officer	1	1
108.	Graphic Reproduction Officer	1	1
109.	Administrative Officer	1	1
Class - XV			
110.	General Manager	10	8
111.	Asst. Manager	11	11
112.	Production Officer	1	1
113.	Purchase, Sales & Store Officer	1	1
114.	Graphic Reproduction Officer	1	1
115.	Administrative Officer	1	1
Class - XVI			
116.	General Manager	10	8
117.	Asst. Manager	11	11
118.	Production Officer	1	1
119.	Purchase, Sales & Store Officer	1	1
120.	Graphic Reproduction Officer	1	1
121.	Administrative Officer	1	1
Class - XVII			
122.	General Manager	10	8
123.	Asst. Manager	11	11
124.	Production Officer	1	1
125.	Purchase, Sales & Store Officer	1	1
126.	Graphic Reproduction Officer	1	1
127.	Administrative Officer	1	1
Class - XVIII			
128.	General Manager	10	8
129.	Asst. Manager	11	11
130.	Production Officer	1	1
131.	Purchase, Sales & Store Officer	1	1
132.	Graphic Reproduction Officer	1	1
133.	Administrative Officer	1	1
Class - XIX			
134.	General Manager	10	8
135.	Asst. Manager	11	11
136.	Production Officer	1	1
137.	Purchase, Sales & Store Officer	1	1
138.	Graphic Reproduction Officer	1	1
139.	Administrative Officer	1	1
Class - XX			
140.	General Manager	10	8
141.	Asst. Manager	11	11
142.	Production Officer	1	1
143.	Purchase, Sales & Store Officer	1	1
144.	Graphic Reproduction Officer	1	1
145.	Administrative Officer	1	1
Class - XXI			
146.	General Manager	10	8
147.	Asst. Manager	11	11
148.	Production Officer	1	1
149.	Purchase, Sales & Store Officer	1	1
150.	Graphic Reproduction Officer	1	1
151.	Administrative Officer	1	1
Class - XXII			
152.	General Manager	10	8
153.	Asst. Manager	11	11
154.	Production Officer	1	1
155.	Purchase, Sales & Store Officer	1	1
156.	Graphic Reproduction Officer	1	1
157.	Administrative Officer	1	1
Class - XXIII			
158.	General Manager	10	8
159.	Asst. Manager	11	11
160.	Production Officer	1	1
161.	Purchase, Sales & Store Officer	1	1
162.	Graphic Reproduction Officer	1	1
163.	Administrative Officer	1	1
Class - XXIV			
164.	General Manager	10	8
165.	Asst. Manager	11	11
166.	Production Officer	1	1
167.	Purchase, Sales & Store Officer	1	1
168.	Graphic Reproduction Officer	1	1
169.	Administrative Officer	1	1
Class - XXV			
170.	General Manager	10	8
171.	Asst. Manager	11	11
172.	Production Officer	1	1
173.	Purchase, Sales & Store Officer	1	1
174.	Graphic Reproduction Officer	1	1
175.	Administrative Officer	1	1
Class - XXVI			
176.	General Manager	10	8
177.	Asst. Manager	11	11
178.	Production Officer	1	1
179.	Purchase, Sales & Store Officer	1	1
180.	Graphic Reproduction Officer	1	1
181.	Administrative Officer	1	1
Class - XXVII			
182.	General Manager	10	8
183.	Asst. Manager	11	11
184.	Production Officer	1	1
185.	Purchase, Sales & Store Officer	1	1
186.	Graphic Reproduction Officer	1	1
187.	Administrative Officer	1	1
Class - XXVIII			
188.	General Manager	10	8
189.	Asst. Manager	11	11
190.	Production Officer	1	1
191.	Purchase, Sales & Store Officer	1	1
192.	Graphic Reproduction Officer	1	1
193.	Administrative Officer	1	1
Class - XXIX			
194.	General Manager	10	8
195.	Asst. Manager	11	11
196.	Production Officer	1	1
197.	Purchase, Sales & Store Officer	1	1
198.	Graphic Reproduction Officer	1	1
199.	Administrative Officer	1	1
Class - XXX			
200.	General Manager	10	8
201.	Asst. Manager	11	11
202.	Production Officer	1	1
203.	Purchase, Sales & Store Officer	1	1
204.	Graphic Reproduction Officer	1	1
205.	Administrative Officer	1	1
Class - XXXI			
206.	General Manager	10	8
207.	Asst. Manager	11	11
208.	Production Officer	1	1
209.	Purchase, Sales & Store Officer	1	1
210.	Graphic Reproduction Officer	1	1
211.	Administrative Officer	1	1
Class - XXXII			
212.	General Manager	10	8
213.	Asst. Manager	11	11
214.	Production Officer	1	1
215.	Purchase, Sales & Store Officer	1	1
216.	Graphic Reproduction Officer	1	1
217.	Administrative Officer	1	1
Class - XXXIII			
218.	General Manager	10	8
219.	Asst. Manager	11	11
220.	Production Officer	1	1
221.	Purchase, Sales & Store Officer	1	1
222.	Graphic Reproduction Officer	1	1
223.	Administrative Officer	1	1
Class - XXXIV			
224.	General Manager	10	8
225.	Asst. Manager	11	11
226.	Production Officer	1	1
227.	Purchase, Sales & Store Officer	1	1
228.	Graphic Reproduction Officer	1	1
229.	Administrative Officer	1	1
Class - XXXV			
230.	General Manager	10	8
231.	Asst. Manager	11	11
232.	Production Officer	1	1
233.	Purchase, Sales & Store Officer	1	1
234.	Graphic Reproduction Officer	1	1
235.	Administrative Officer	1	1
Class - XXXVI			
236.	General Manager	10	8
237.	Asst. Manager	11	11
238.	Production Officer	1	1
239.	Purchase, Sales & Store Officer	1	1
240.	Graphic Reproduction Officer	1	1
241.	Administrative Officer	1	1
Class - XXXVII			
242.	General Manager	10	8
243.	Asst. Manager	11	11
244.	Production Officer	1	1
245.	Purchase, Sales & Store Officer	1	1
246.	Graphic Reproduction Officer	1	1
247.	Administrative Officer	1	1
Class - XXXVIII			
248.	General Manager	10	8
249.	Asst. Manager	11	11
250.	Production Officer	1	1
251.	Purchase, Sales & Store Officer	1	1
252.	Graphic Reproduction Officer	1	1
253.	Administrative Officer	1	1
Class - XXXIX			
254.	General Manager	10	8
255.	Asst. Manager	11	11
256.	Production Officer	1	1
257.	Purchase, Sales & Store Officer	1	1
258.	Graphic Reproduction Officer	1	1
259.	Administrative Officer	1	1
Class - XL			
260.	General Manager	10	8
261.	Asst. Manager	11	11
262.	Production Officer	1	1